

MINUTES OF SPECIAL MEETING OF THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA HELD AT TOWN HALL ON OCTOBER 7, 2014 AT 5:30 PM

PRESENT: Mayor Gary Katica
Commissioners Tom Shelly
Michael Wilkinson
Kevin Piccarreto
Town Manager Micah Maxwell
Town Attorney David Ottinger

Mayor Katica led the Pledge of Allegiance.

Quorum was present on roll call with Mayor Katica presiding; the meeting was called to order at 5:30 pm.

SWEARING IN OF POLICE CHIEF AND LIEUTENANT

Mr. Maxwell stated that Lt. Bill Sohl had been selected to be the town's Police Chief and Officer Jeff Wolfe had been selected as Lieutenant.

Commissioner Wilkinson moved to confirm the appointment of Lt. Bill Sohl as Police Chief and Officer Jeff Wolfs as Lieutenant. Motion seconded by Commissioner Piccarreto and carried unanimously.

Police Chief William Sohl and Lt. Jeff Wolfe were sworn in.

APPROVAL OF CONTRACT FOR BUILDING DEPARTMENT SERVICES

Stefan Massol, Management Analysis, presented information regarding the proposed contract to provide Building Department Services from Florida Municipal Services, Inc. for a cost of \$96,215 to provide services three day a week.

Commissioner Piccarreto moved approval of the contract with Florida Municipal Services Inc. (FMSI). Motion seconded by Commissioner Wilkinson and carried unanimously.

APPROVAL OF DESIGN SERVICES FOR BAYVIEW DRIVE

Mr. Maxwell stated that staff would like to engage the firm of RS&H Engineering to perform the design services for the Bayview Project; that \$30,007 had been budgeted for the project.

Commissioner Shelly moved to approve the proposal from RS&H Engineering for the Bayview Project. Motion seconded by Commissioner Piccarreto.

Discussion ensued among the commission members regarding possible erosion during the project.

Vote on the motion to approve the proposal for the Bayview Drive Project was unanimous.

PURCHASE OF EQUIPMENT FOR HUNTER MEMORIAL PARK

Stefan Massol stated that the Parks and Recreation Department had identified certain items that would be appropriate for Hunter Memorial Park.

Commissioner Wilkinson moved approval of the purchase of benches and waste receptacles for Hunter Memorial Park. Motion seconded by Commissioner Shelly.

Discussions ensued regarding maintaining consistency in the amenities of the park.

Vote on the motion to approve the purchase of benches and waste receptacles was unanimous.

TOWN HALL RENOVATIONS

Mr. Maxwell provided information regarding the need to renovate town hall; stated that he was asking the commission to grant approval to forgo the bid process in the selection of architect services to begin design work for renovations; that should estimates exceed; that \$16,500 had been budgeted for the services and should the services exceed that amount the matter would be brought back before the commission.

Commissioner Piccarreto moved to waive the bid requirements for the architect selection for town hall renovation. Motion seconded by Commissioner Shelly and carried unanimously.

ADJOURNMENT

There being no further business to come before the commission the special meeting was adjourned in due form at 5:50 PM.

Town Clerk

APPROVED:

Mayor

**MINUTES OF MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF BELLEAIR,
FLORIDA HELD AT TOWN HALL ON OCTOBER 7, 2014 AT 6:15 PM**

PRESENT: Mayor Gary Katica
Commissioners Tom Shelly
Michael Wilkinson
Kevin Piccarreto
Town Manager Micah Maxwell
Town Attorney David Ottinger

Quorum was present on roll call with Mayor Katica presiding; the meeting was called to order at 6:15 pm.

APPOINTMENT OF AUDITOR FOR FISCAL YEAR 2014-2015

Mr. Murphy stated that the CPA firm of Davidson, Jamieson & Cristini, P.L. had agreed to perform the independent audit for fiscal year 2014-2015.

Commissioner Piccarreto moved that the CPA firm of Davidson, Jamieson & Cristini, P.L. be appointed to perform the independent audit for fiscal year 2014-2015. Motion seconded by Commissioner Shelly and carried unanimously.

ADJOURNMENT

There being no further business to come before the commission the special meeting was adjourned in due form at 6:20 PM.

Town Clerk

APPROVED:

Mayor

MINUTES OF WORK SESSION OF THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA HELD AT TOWN HALL ON OCTOBER 7, 2014 AT 5:30 PM

PRESENT:

Mayor Gary Katica
Commissioners
Tom Shelly
Michael Wilkinson
Kevin Piccarreto

Town Manager Micah Maxwell
Town Attorney David Ottinger

Quorum present on roll call with Mayor Katica presiding; the meeting was called to order at 5:50 PM.

CITIZENS' COMMENTS

There were no citizens' comments.

TOWN MANAGER'S REPORT

Mr. Maxwell commented on the two meetings related to the Belleview Biltmore Hotel; stated that the Historic Preservation Board and the Planning and Zoning Board had met and both had passed at the preliminary level; that the commission would receive a report with any updates or changes discussed at the meetings; that the applicant had made some changes to the original application; that the Commission would have a special meeting on Monday, October 27 at 4:00 PM; that the Commission would also meet as the Local Planning Agency (LPA) on October 27.

TOWN ATTORNEY'S REPORT

Mr. Ottinger commented on the status of the Federal Court lawsuit filed by the Friend of the Biltmore; that motions to dismiss were to be heard on October 14.

Mr. Ottinger provided comment regarding the claim for overpayment for the street sweeping contract; that he expected that a lawsuit may be necessary in order to settle the matter.

Mr. Ottinger further commented on the proposed timeline for preparing the conservation easement for the golf course property.

POLICE CHIEF REPORT

There was no report from the Police Chief.

MAYOR AND COMMISSIONER'S REPORT/BOARD AND COMMITTEE REPORTS

Commissioner Wilkinson commented on the Recreation Board meeting; commented on progress in Hunter Memorial Park; commented on upcoming events at the Rec Center; stated that Kevin Trapp was named Employee of the Month for September.

MAYOR AND COMMISSIONER'S REPORT (Continued)

Mayor Katica had no report.

Commissioner Shelly stated that he would like to be the realtor for the sale of the John Osborne House at no cost to the town but 3% on the other side.

Discussions ensued regarding the expected selling price for the property; regarding having a market study to determine the value of the property.

Commissioner Piccarreto commented on the Historic Preservation Board meeting held on September 30 to discuss the Belleview Biltmore.

ESTABLISHING AGENDA FOR REGULAR MEETING SCHEDULED FOR OCTOBER 21, 2014 AT 6:30 PM

Mayor Katica announced the following items scheduled for public hearing for the October 21, 2014 regular meeting at 6:30 pm:

1. Request for variance - 1707 Meredith Lane – Mark & Laura Oursler.
2. Request for variance – 402 Oleander Rd. – Shon & Renee Flaharty.

On motion duly made and seconded the following agenda was established for the October 21, 2014 regular meeting at 6:30 pm:

CITIZENS' COMMENTS

CONSENT AGENDA

1. Approval of Minutes – Special Meeting – August 5, 2014
Work Session – August 5, 2014
Regular Meeting – August 19, 2014

GENERAL AGENDA

Consideration of:

1. Approval of Annual General Permit with Pinellas County.
2. Discussion of Dimmitt Community Center Parking and Safety Enhancements.
3. Resolution No. 2014-28 – Confirming appointment of members to the Police Pension Board of Trustees
4. Resolution No. 2014-31 – Appointment of Auditor for Fiscal Year 2014-2015.
5. Resolution No. 2014-32 – Amending Budget for Fiscal Year 2013-2014.

ADJOURNMENT

There being no further business to come before the commission the meeting was adjourned in due form at 6:50PM.

Town Clerk

APPROVED:

Mayor